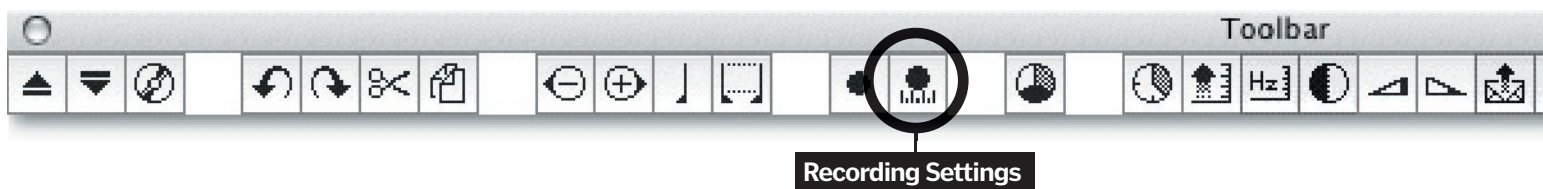
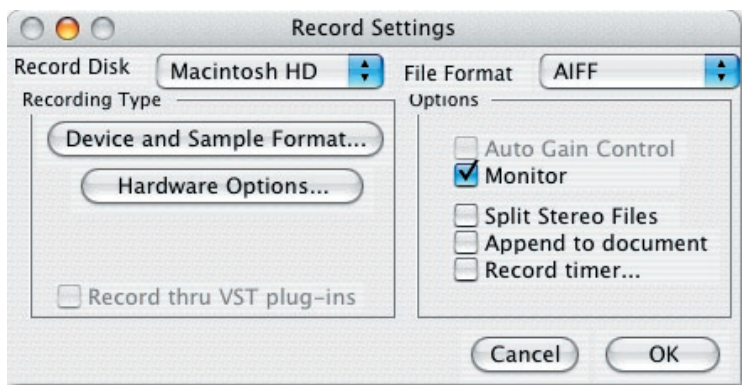


This part of the multimedia process assume that you have recorded your interview(s) using a digital voice recorder or the mini-disc recorder. In conjunction with the quick overview of Peak DV, this tutorial will help you get recordings from the device to an edited digital file ready for the web or flash movie. You can find a short tutorial on Peak DV in the online lab or download the complete version of the tutorial on the Xpress Admin site.

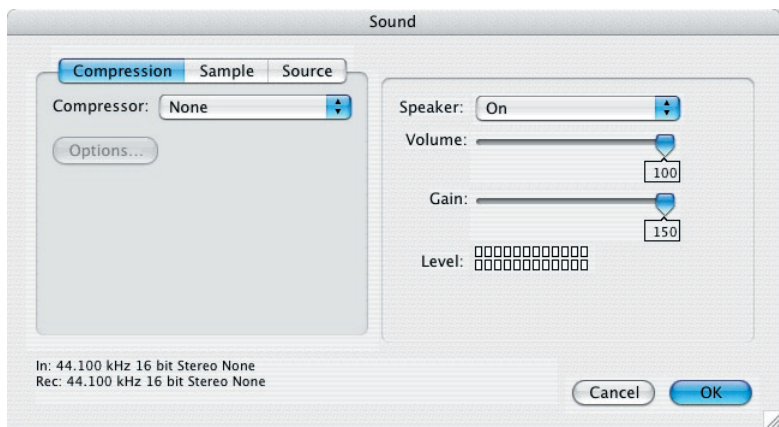
1. Take the mini-to-mini cable and plug one end into the voice recorder's earphone jack. Take the other end of the mini-to-mini cable and plug into the audio in the back of the computer.
2. Set the volume level on the voice recorder to '4'.
3. Open the sound program **Peak DV** on the computer.
4. Click on the **Recordings Settings** button in the Toolbar as illustrated below.



5. Set **File Format to AIFF** and make sure **Monitor** is checked.

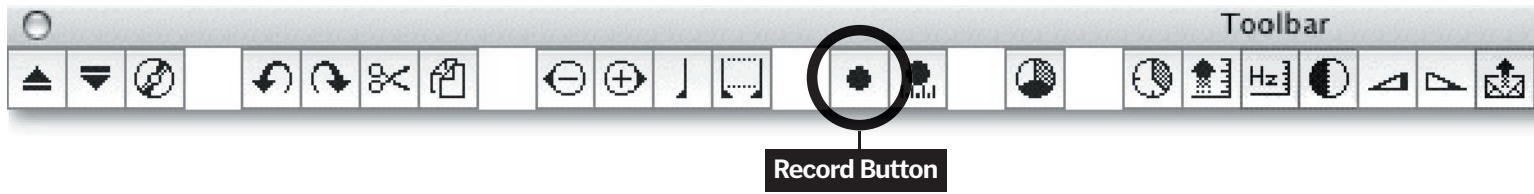


6. Click on **Device and Sample Format** and make sure that the **Speaker** setting is set to the On position.

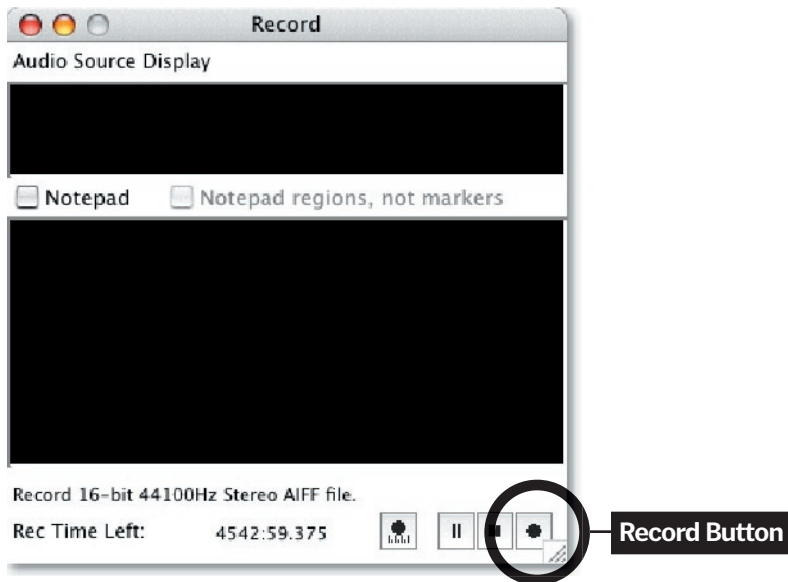


7. You are now ready to record.

10. Make sure that the transport window is also open. If not select Window > Transport from the pulldown menu. Click on the Record Button on the Toolbar.



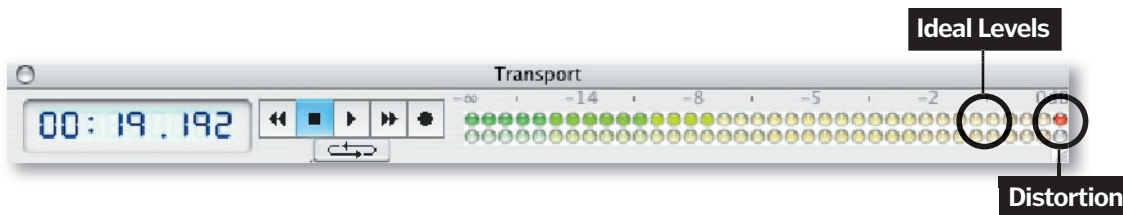
11. The Record window opens and then press the Record button.



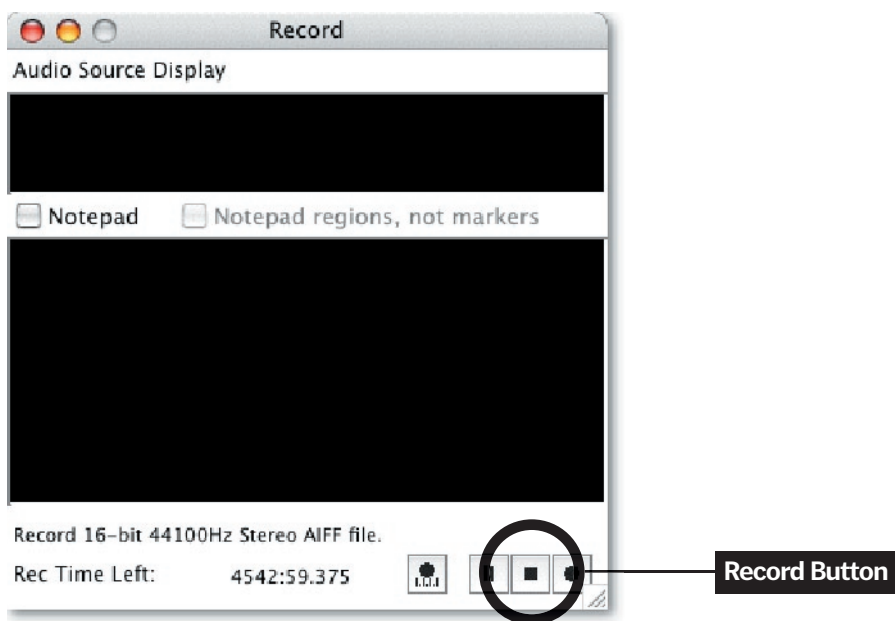
12. Press play on the voice recorder and listen as your track is recording.



During the recording, keep an eye on your recording level in the Transport window. If the far right light turns red it means that you are peaking and your audio capturing will likely be distorted. Lower the volume on your recording device until the yellow lights in the Transport window peaks at around -1 Db as illustrated below. If you are peaking, you will need the steps to capture the recording again. Do not bother saving your distorted capture.



13. When you're done recording that specific audio clip press the stop button in the Record window.



Every second of audio you've captured requires memory and hard drive space on the computer. So, if you run out of memory and/or hard drive space consider making more space in the hard drive or edit down what you capture.

14. Save the audio track on your computer with the **.aiff file extension**. I highly recommend naming your files accordingly so you will remember its sequence when you edit them in Final Cut Express (ie: slugname\_audio01.aiff, slugname\_audio02.aiff and so on).

14. Repeat steps 9 -13 until you have all your tracks recorded and saved on the computer.

15. Open File Cut Express to edit your saved audio clips.